

Macon County Social Services Board

February 19, 2014

Minutes

Call to Order

Dinah Mashburn called meeting to order. Members in attendance were Dinah Mashburn, Chair, and Jim Garner. Lisa Leatherman was unable to attend due to work scheduling conflict. Also attending was Jane Kimsey, Director and Secretary to Board.

Minutes

Open Session and Closed Session Minutes of the January 15, 2014 Board meeting were reviewed. Minutes were approved on motion of Jim Garner, second by Dinah Mashburn.

Financials

Monthly financials for January were provided in board book.

TANF Cash Savings plan that was approved for heating assistance has provided \$7,022 to heating vendors for families with children in a heating crisis. \$163,800 of the \$201,537 in LIEAP funding has been spent on heating assistance. \$5,806.54 has been spent from the Helping Each Member Cope (Haywood Electric) and \$142,699.60 has been spent from the Crisis Intervention Program.

FYE 2015 budget is being prepared for Board review at the March Board meeting.

Program Reports

Gwen Taylor presented the Human Resources performance measures for FYE 2013. Percentage of staff turnover was 9%, with 50% of the staff that left having 5+ years of experience. There were 4 resignations and 1 retirement. Average cost to train a new employee is \$ 46,784.91. Average days for time off from work for Sick and Annual Leave was 9.75 days. 44% of staff have degree of higher learning and average annual performance score was 75, which 51-81 is range of scale for meeting work standards.

Old Business

Updates given on NC FAST. Statewide most of the USDA requirements were met for the first deadline of the USDA plan of correction. Macon was one of three counties to first meet all requirements. Issues with expedited FNS services continue to create problems with making applicants expedited when applying online and then the applicant cannot be located for follow-up. FNS intake staff have started texting applicants in an attempt to finalize the steps required to process expedited applications. ACA generated MA applications and MAGI applications/recertification are now becoming primary focus of processing staff. Unfortunately there are still issues with NC FAST to efficiently move forward with either of these processes.

New Business

Due to scheduling conflict for DSS Board member, May meeting was tentatively rescheduled to Tuesday, May 27th at 9:00. New meeting date will be confirmed and posted.

Closed Session

Jim Garner made motion to go into Closed Session to discuss personnel. Dinah Mashburn seconded, and motion carried. Board returned from Closed Session.

Next Meeting

Next scheduled meeting is Wednesday, March 19, at 9:00 am in the DSS Administrative Conference Room.

Meeting adjourned.

APPROVED BY:

Dinah Mashburn 3-19-14
Chairman/Date

Joe C. Hansey 3/19/14
Secretary/Date